

**Ray White Pukekohe**  
**TENANCY APPLICATION FORM**

**Property Applying for**.....  
**Intended moving date**..... **Intended length of Tenancy**.....

**Surname**.....**First Names**.....

**Date of Birth**..... **Identification No**.....  
(circle one) Birth Certificate Drivers License Passport

**Place of Birth**.....**Are you a NZ Resident?** Yes / no **Work Permit ?** yes / no

OTHER INTENDED OCCUPANTS

Name.....DOB.....Occupation.....

Name.....DOB.....Occupation.....

Name.....DOB.....Occupation.....

Name.....DOB.....Occupation.....

**Current Address**..... **How Long at this address**.....

**Current rent per week:**.....

**Phone Numbers:** Home.....Work.....Mobile.....

**Email Address:** .....

**Why are you leaving ?**.....

**Name of Current Landlord**.....**Contact no**.....

**Previous Address**.....**How Long ?**.....

**Previous Landlords Contact details**.....

**Have you ever had any money deducted from a bond?** Yes / No

**If yes, give details**.....

**Do you owe money to any landlord?** Yes / No

**If yes, give details**.....

**Source of Income**..... **Wage** or **benefit**

**Weekly / Monthly Income \$**..... ( **supply proof of income** )

**Winz Number**..... **Marital Status** Married, Single, DeFacto

**Occupation**.....

**Name of Current Employer**.....How long there.....

Employers Phone Number.....Employers Address.....

**Name of Partners Employer** (or other occupants).....

Address.....Phone.....

**Smoker** Yes / No      **Pets** Yes / No      If yes, what ?.....

**Motor Vehicle Registration**.....**Make and Model**.....

**How many vehicles will be parked at the property**.....

**Referees – people you have had credit from**

Name.....Phone.....

Name.....Phone.....

**NEXT OF KIN** (x's 2)

**Name**.....**Relationship**.....

Address..... Phone.....

**Name**.....**Relationship**.....

Address..... Phone.....

**Privacy Act 1993 Statement**

This application form collects personal information about you. This information is required to: Assess your eligibility as a tenant and collect information, which would be provided to a tenant default database and / or credit bureau if you enter into a tenancy agreement and fail to comply with the terms of that agreement. (A tenant default database records the names of the persons who have been found in breach of their tenancy agreement and/or the Residential Tenancies Act 1986 by the Tenancy Tribunal).

This information in this tenancy application form will be retained within our office:

The information will also be made available to credit bureau and/or tenant default databases and will be accessible to other people that may inquire of this credit bureau and / or tenant default database:

If you do not supply all the information in this form, you may not be considered for our tenancies.

You have a right to see the information held about you by any credit bureau or tenant default database and to correct that information in accordance with the Privacy Act

**Acceptance**

1. I consent to you providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 to any credit bureau or tenant default database.
2. I acknowledge that the information may then be made publicly available through credit bureaus or tenant default databases
3. I agree that you may use any of the information on this application form to enforce any judgement in respect of the tenancy agreement or in respect of any order against me by the Tenancy Tribunal.
4. I agree that an assessment regarding my fulfilment of basic tenant responsibilities may be added to an internet based tenant reference website. This assessment will be about how I / we:  
Payment of rent; Kept the dwelling and grounds tidy; Were considerate towards neighbours; Left the dwelling and grounds tidy  
If we are declined a tenancy – for any reason
5. If I am declined this tenancy for reasons of a bad credit history or Tenancy Tribunal orders against me, I am aware that this maybe placed on a tenancy database.
6. I also agree to your contacting any employer or other such persons named on this application to confirm, verify and expand on any information supplied by me on this form and to complete a credit check
7. I confirm the information in this form is true and correct and that I have read the Privacy Act Statement as stated above
8. I hereby appoint BB Realty Ltd as my agent of find accommodation for me/us and should you introduce me to any premises which leads to me / us taking a tenancy, I / we agree to pay you a non refundable fee equal to at least one weeks rent + gst.

**Signed** ..... **Tenant**      **Date**.....